

## Tour Permits

Tour permits are an important tool for any unit planning an activity which will entail travel. They serve as a checklist and as a safeguard to make sure your unit has a quality experience.

### Local Tour Permit

The local tour permit (#34426B) is required for the following trips:

- ☞ Any trip outside of district territory, but less than 500 miles;
- ☞ Any overnight activity of 500 miles or less;
- ☞ Trips of 500 miles or less that include aquatic activities (boating, swimming, canoeing);
- ☞ Trips to facilities that require a tour permit, such as military bases.

Local tour permits are not required for day trips within the district boundaries, except for aquatic activities. Units must still meet all current tour permit requirements for vehicle insurance, transportation and two deep leadership. This is why we suggest using the tour permit as a planning guide, even if a tour permit is not required to be filed with the Council Service Center.

All units must have a Youth Protection Guidelines accredited leader present at all unit activities. In addition, the accredited individual must be identified on all applications requiring council approval, and have been through the current Youth Protection training offered after January 1, 1996.

If you answer yes to any of these sample questions, a local tour permit is required:

- Will your unit be canoeing / swimming?
- Will your unit be camping overnight?
- Will your unit travel outside of district boundaries?

Local tour permits must be filed at the Council Service Center at least two (2) weeks in advance of the trip.

### National Tour Permit

National tour permit (#4419B) is required for any trip of 500 miles or more one way, and must be submitted to the Council Service Center at least four (4) weeks in advance of the trip.

### Other Resources

Tours and Expeditions (#33737C) and Guide to Safe Scouting (#34416B) are excellent publications at the BSA, which explain the approved methods for planning and conducting safe Scouting activities.

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